

Home Health Accreditation Intensive
An Interactive Training

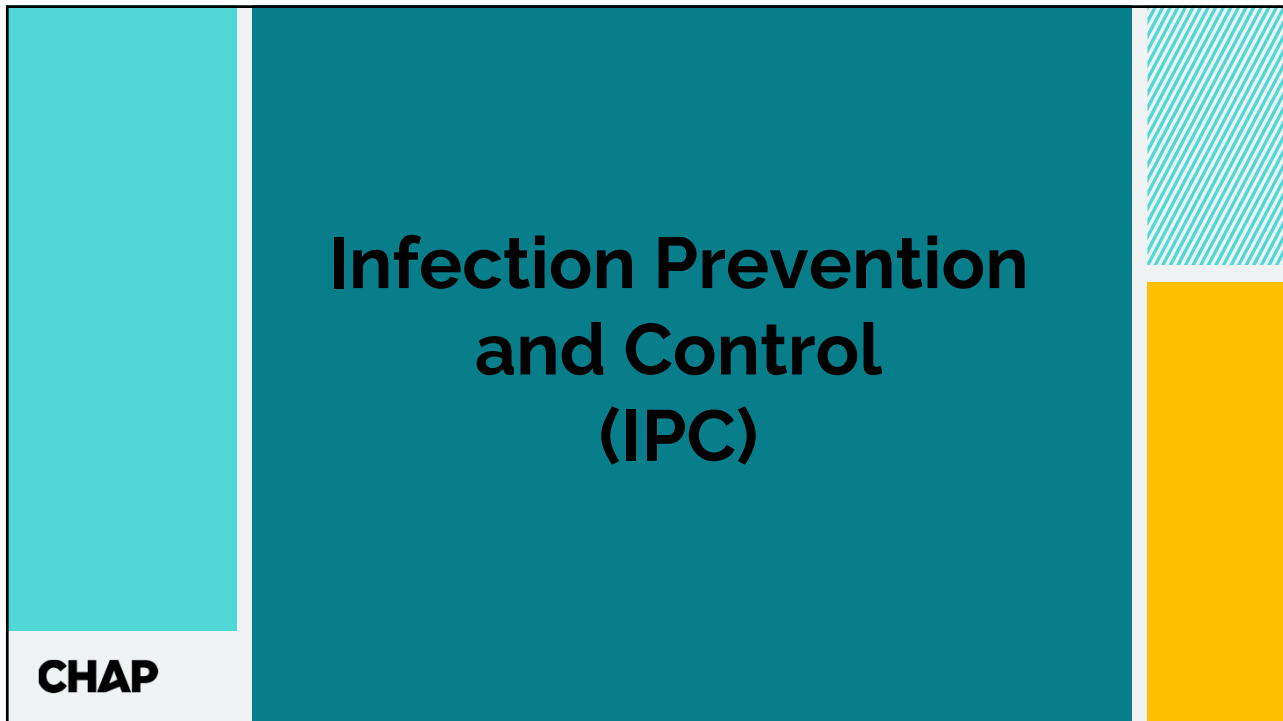
Day Two

Bobbie Warner RN, BSN
Director of Education

CHAP Community Health Accreditation Partner

The slide features a white background with teal and yellow accents. On the left, there are two vertical panels: the top one shows a person writing on a clipboard, and the bottom one shows hands being held. On the right, there is a vertical bar with a teal hatched top section and a yellow bottom section.

1

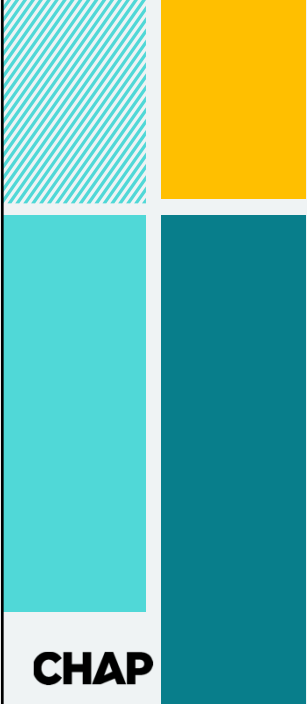


Infection Prevention and Control (IPC)

CHAP

The slide features a teal background with a white vertical bar on the left and a yellow vertical bar on the right. The white bar contains the CHAP logo. The teal background has the text 'Infection Prevention and Control (IPC)' centered. The right side has a vertical bar with a teal hatched top section and a yellow bottom section.

2

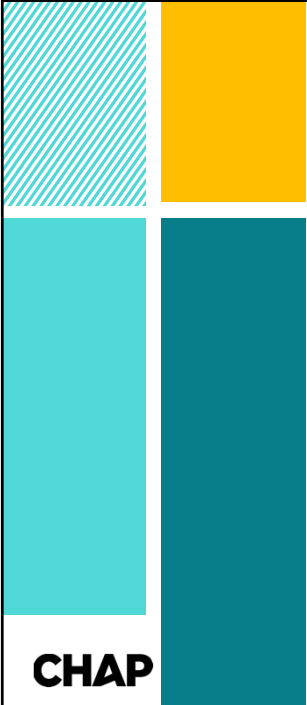


Focus - Operational Elements

- Infection Prevention and Control Plan
- Communication
- PPE Availability
- Staffing in Emergencies
- Handling Staff Exposure or Illness

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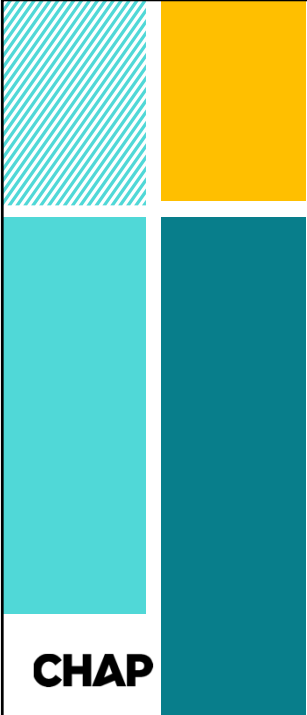


Focus - Agency Location

- Screening process for those entering location
- Internal office staff/visitor processes
- General standard precautions
- Transmission Based Precautions

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Focus - Field Practices

- Screening
- Hand Hygiene
- Use of PPE appropriately
- Aerosol-generating procedures
- Education

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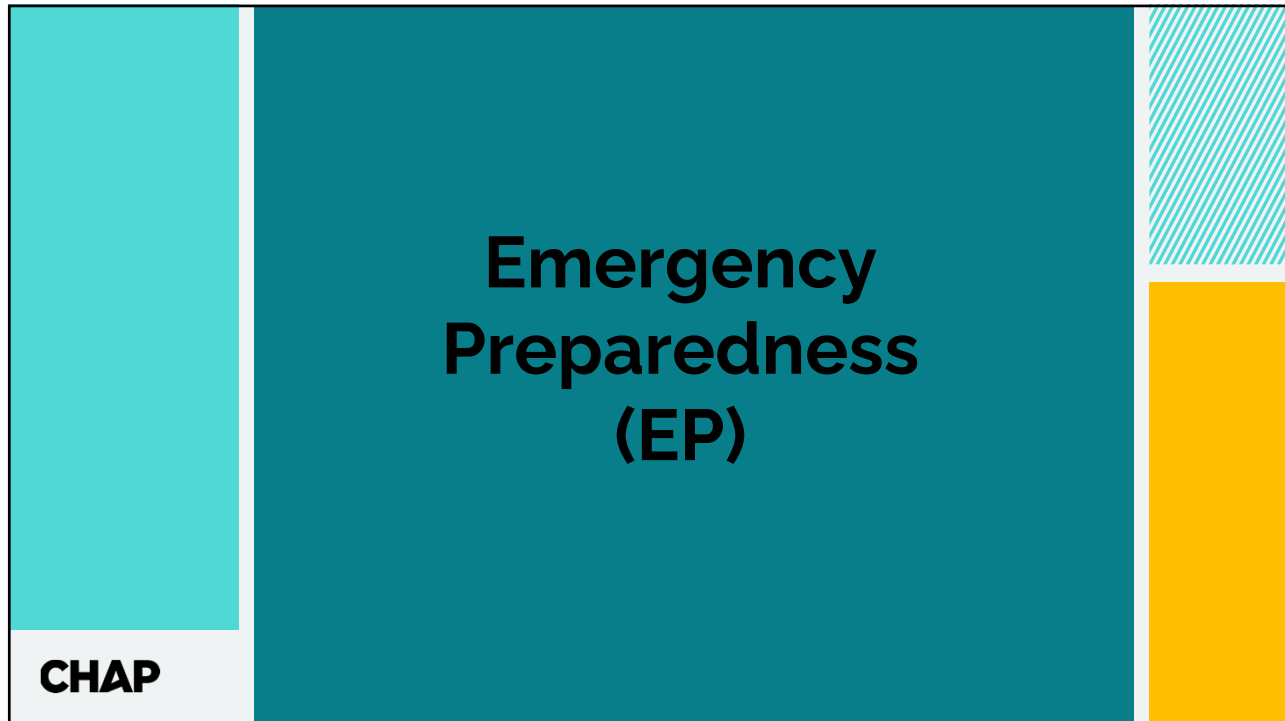


Top Findings in IPC

Standard	Content	CMS Tag
IPC.3.I.M1	Instances in which the use of hand hygiene is implemented	G682
IPC.4.I.M1	Bags that carry equipment/supplies used consistent with policy	G682
IPC.8.I	TB Screening per state/local regulation or CDC	G684
IPC.4.I.M2	Appropriate use of sterilized items	G682

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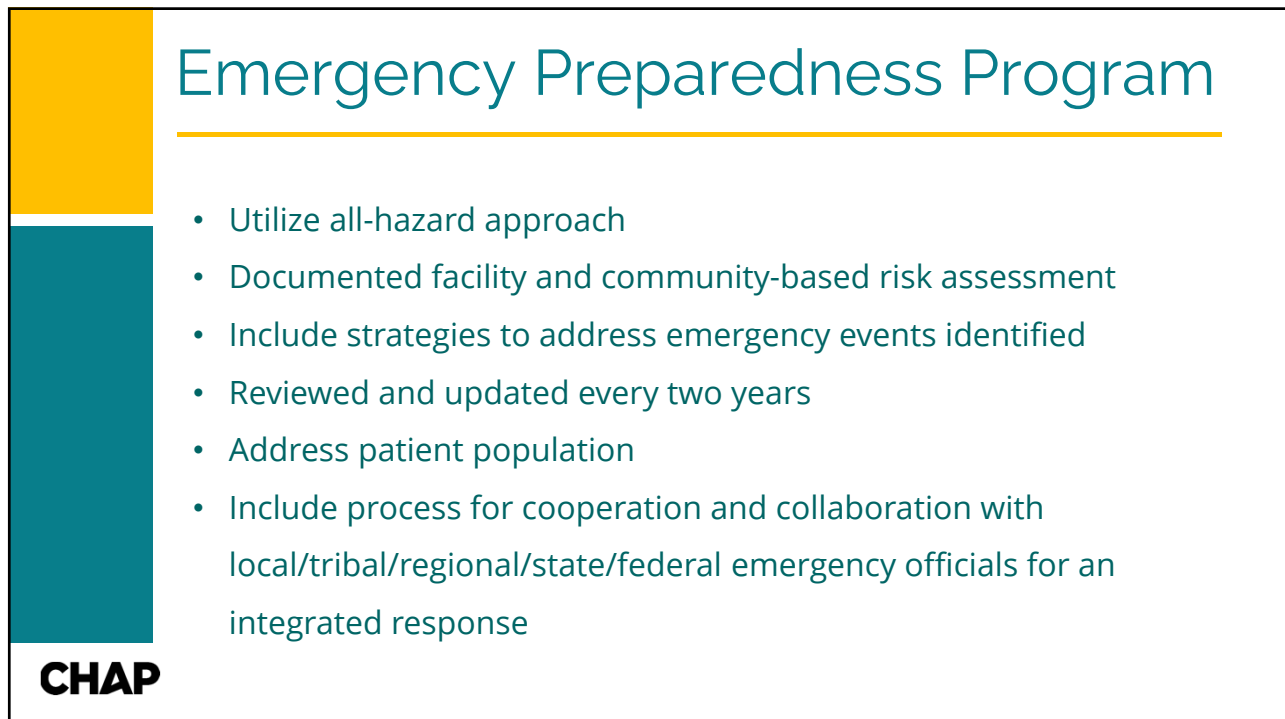
6

A graphic for an Emergency Preparedness (EP) slide. It features a large teal rectangle in the center with the text "Emergency Preparedness (EP)" in bold black font. To the left is a vertical cyan bar, and to the right is a vertical yellow bar. The top right corner has a light blue hatched pattern. A white box at the bottom left contains the text "CHAP" in bold black font.

Emergency Preparedness (EP)

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A slide titled "Emergency Preparedness Program". It features a yellow vertical bar on the left and a teal vertical bar below it. The title is in teal text with a horizontal yellow line underneath. A list of six bullet points is on the right. A white box at the bottom left contains the text "CHAP" in bold black font.

Emergency Preparedness Program

- Utilize all-hazard approach
- Documented facility and community-based risk assessment
- Include strategies to address emergency events identified
- Reviewed and updated every two years
- Address patient population
- Include process for cooperation and collaboration with local/tribal/regional/state/federal emergency officials for an integrated response

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Policies and Procedures

- Based on emergency plan/risk assessment/communication plan
- Reviewed and updated at least every 2 years
- Policies address:
 - Plans for each HHA patient during a man-made or natural disaster
 - Part of the comprehensive assessment
- Procedure to inform officials of patients in need of evacuation
- Follow up with on-duty staff and patients to determine needs
- A system of medical documentation
- Use of volunteers or other emergency staffing strategies

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Communication Plan

- Reviewed and updated every 2 years
- Name and contact information
- Primary and alternate means of communication
- A method for sharing information and medical documentation
- A means of providing information about the general condition and location of patients
- A means of providing information about the [facility's] occupancy, needs, and its ability to provide assistance, to the authority having jurisdiction, the Incident Command Center, or designee

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Training

- Training based upon emergency plan/risk assessment/communication plan
- Reviewed and updates every 2 years
- Initial training to all new staff
- Emergency training every 2 years
- Documentation of training
- Staff demonstrate knowledge of emergency procedures
- Training on updated policies and procedures

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Testing

- Annual testing is to be conducted
 - Full-scale, community-based exercise every 2 years OR
 - Facility-based functional every two years if full-scale not available
 - If an actual event occurs requiring activation of the plan, the agency is exempt from the next required community-based facility based functional exercise.
 - Additional exercise every 2 years, opposite the full-scale or functional
 - A second full scale OR
 - Mock-disaster drill OR
 - Tabletop exercise or workshop
- Analysis of response and documentation required

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Integrated Healthcare Systems



BWT

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Top Findings in EP

Standard	Content	CMS Tag
EP.1.D.M1	Elements of the Emergency Plan	G6
EP.3.D.M1	Training program based on EP plan/risk assessment/policies	G37
EP.5.S.M1	Drills or implementation of plan are analyzed/documentated	G39
EP.4.I.M2	Requirements of the testing process	G39

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Slide 13

BW1 include a picture representing

Bobbie Warner, 7/20/2021

Leadership and Governance (LG)

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This slide features a large teal background with the title "Leadership and Governance (LG)" centered in bold black text. On the left, there is a vertical bar with a light teal top section and a white bottom section containing the text "CHAP". On the right, there is a vertical bar with a light blue hatched top section and a yellow bottom section.

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Key Points

- Organization Operations
- Governance
- Leadership
- Provision of Services through agreements

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Top Finding in LG

Standard	Content	CMS Tag
LG.4.I.M3	Governance has responsibility for Quality program	G660 G640 CLD

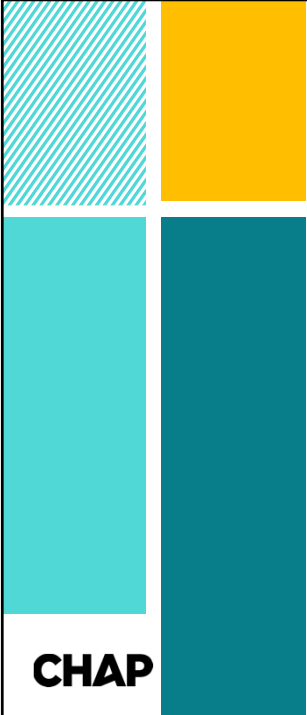
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Financial Stewardship (FS)

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Institutional Planning §484.105(h)(1-4)

- \$ Annual operating budget
- \$ Capital expenditure plan
- \$ Preparation of plan and budget
- \$ Annual Review of plan and budget

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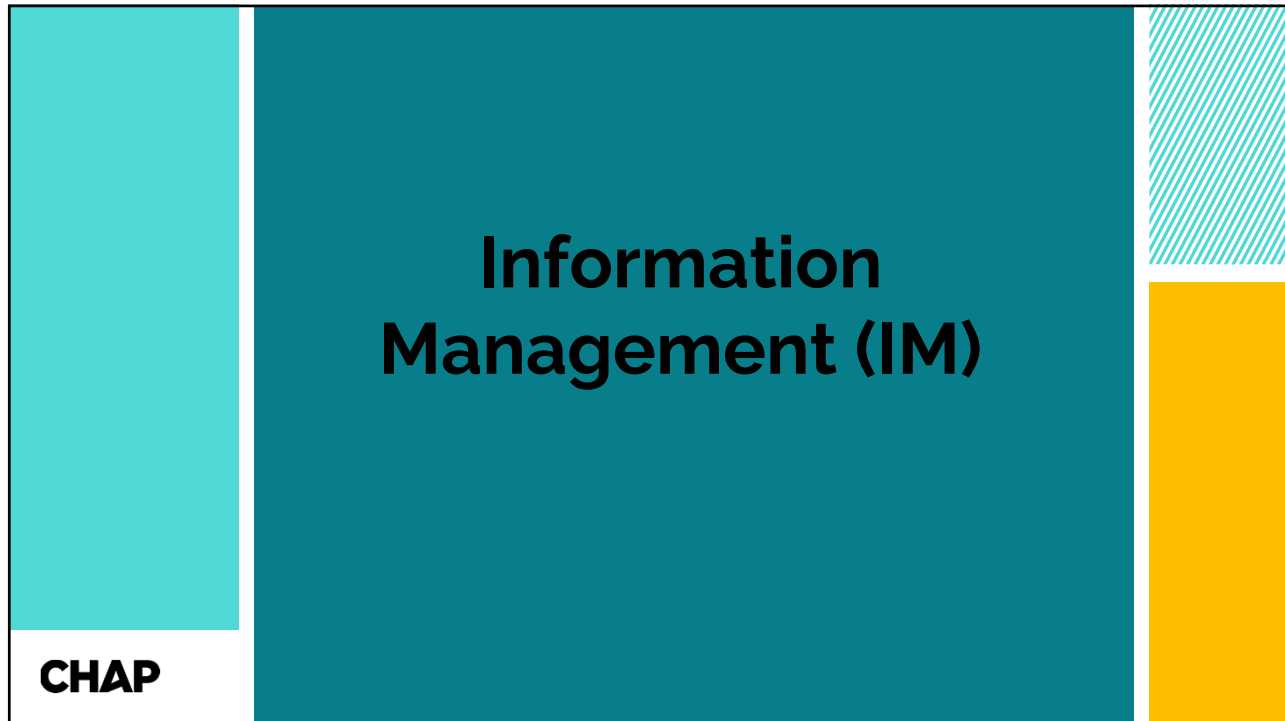


Finding in Financial Stewardship

Standard	Content	CMS Tag
FS.2.I.M5	Annual review and update if the capital expenditure plan	G988

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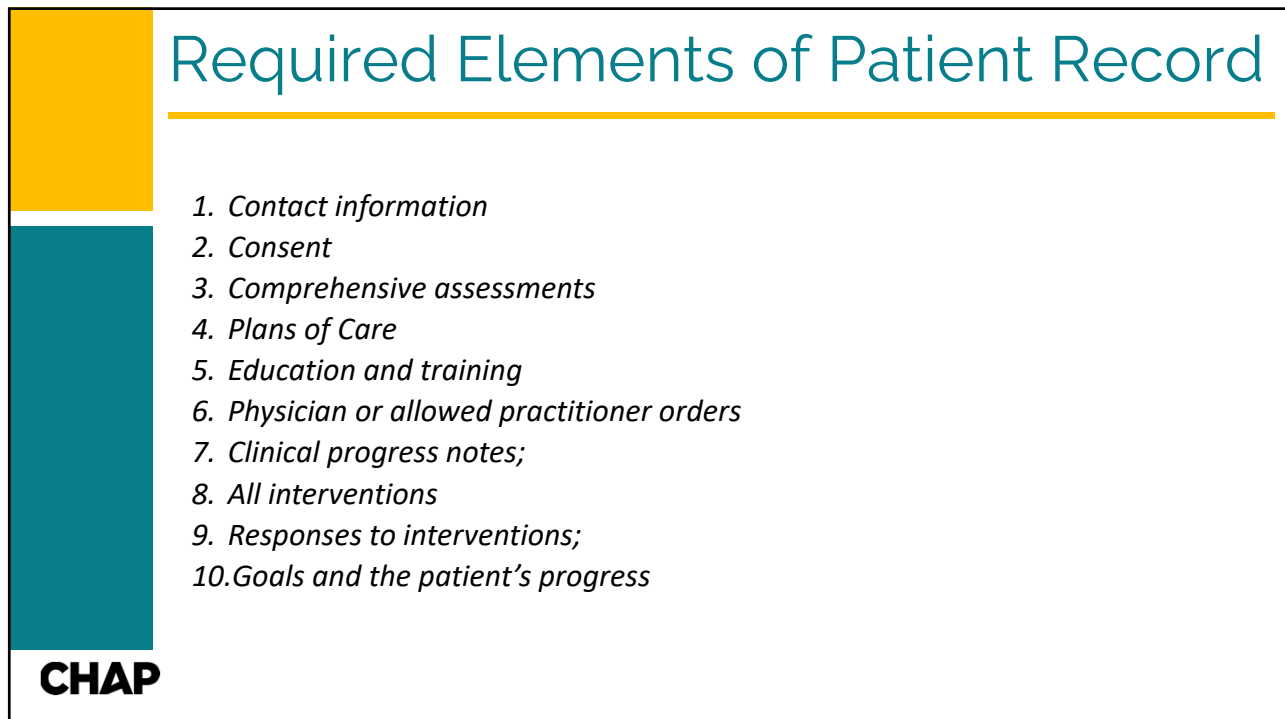
20

A slide with a teal background. The title "Information Management (IM)" is centered in large black font. On the left, there is a vertical teal bar with the word "CHAP" in white at the bottom. On the right, there is a vertical yellow bar with a teal hatched pattern at the top.

Information Management (IM)

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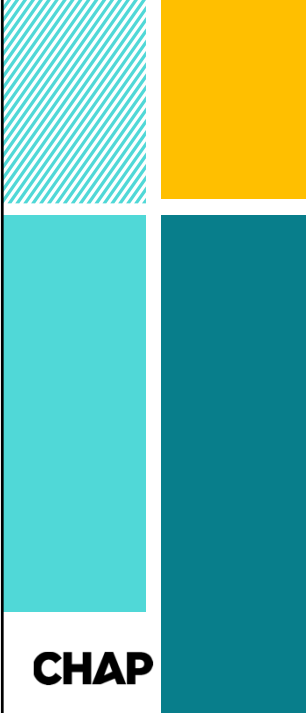
A slide with a white background. The title "Required Elements of Patient Record" is at the top in teal font, underlined with a yellow line. On the left, there is a vertical teal bar with the word "CHAP" in white at the bottom. The list of elements is in black text.

Required Elements of Patient Record

- 1. Contact information*
- 2. Consent*
- 3. Comprehensive assessments*
- 4. Plans of Care*
- 5. Education and training*
- 6. Physician or allowed practitioner orders*
- 7. Clinical progress notes;*
- 8. All interventions*
- 9. Responses to interventions;*
- 10. Goals and the patient's progress*

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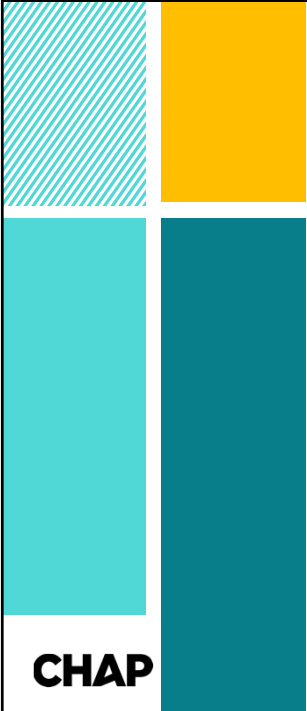


Discharge/Transfer

Discharge: 5 business days
 Planned Transfer: 2 business days
 Unplanned Transfer: 2 business days once aware

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Summary Contents

- Admission and discharge dates;
- Physician responsible for the home health plan of care;
- Reason for admission to home health;
- Type of services provided and frequency of services;
- Laboratory data; Medications at time of discharge
- Patient's discharge condition;
- Patient outcomes in meeting the goals in the plan of care;
- Patient and family post-discharge instructions.

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Top Finding in IM

Standard	Content	CMS Tag
IM.7.I.M2	Timeframe for sending of discharge/transfer summary	G1022
IM.4.I.M1	Availability of patient record	G1030
IM.5.I.M2	Entries are legible, clear, complete and include signature & title	G1024
IM.7.I.M1	Patient record requirements	G1012

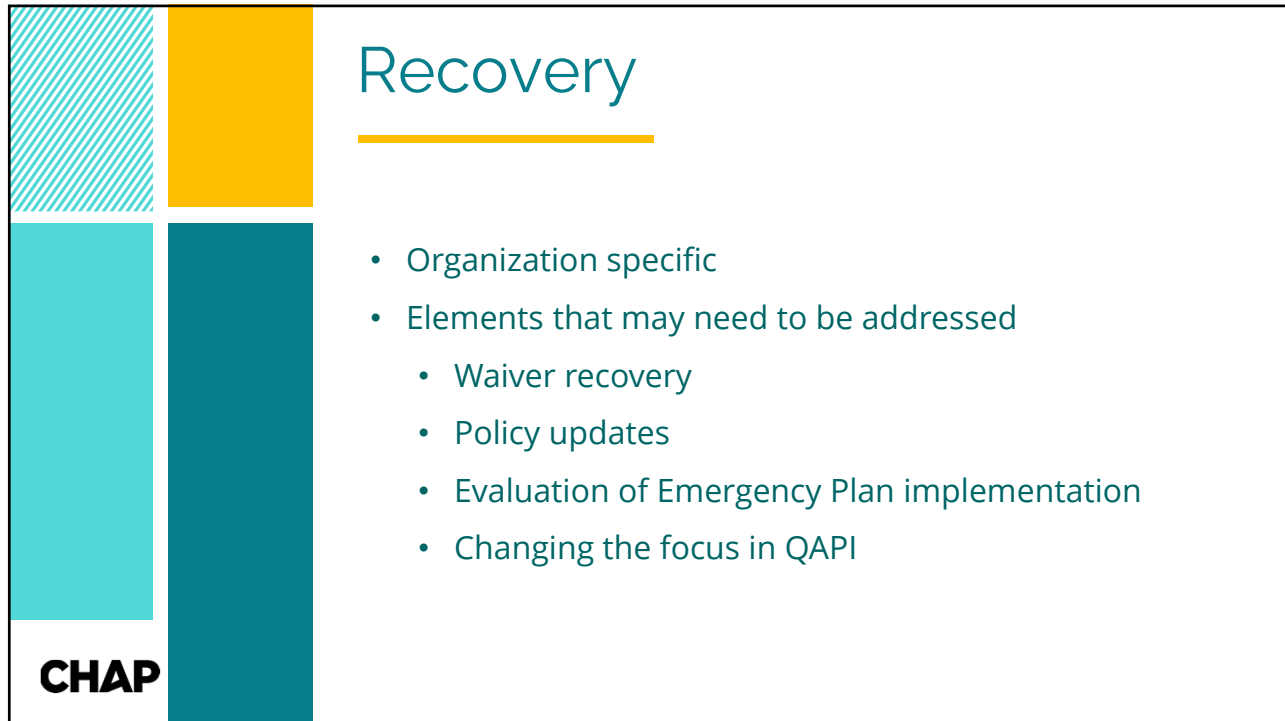
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Pandemic Recovery

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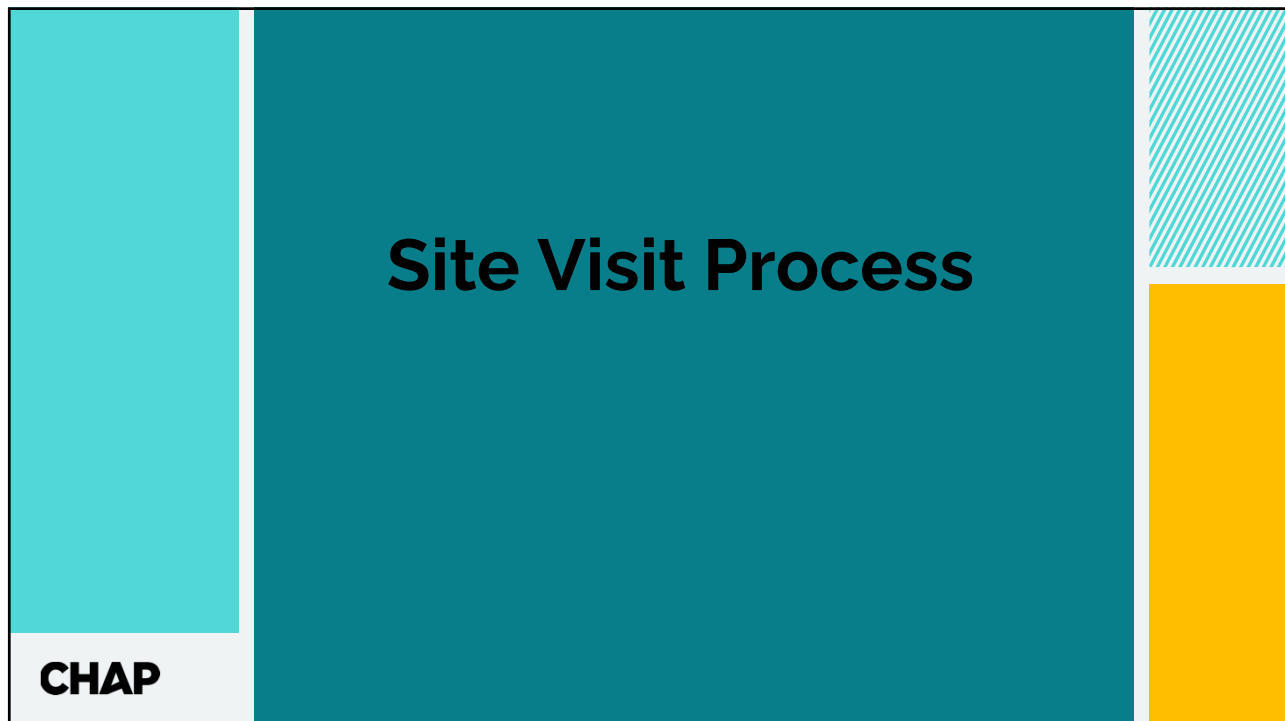
The slide features a decorative header on the left with a teal hatched square, a yellow square, a teal square, and a white square containing the text 'CHAP'. The main content area is white with the title 'Recovery' in teal, followed by a yellow horizontal line and a bulleted list of items.

Recovery

- Organization specific
- Elements that may need to be addressed
 - Waiver recovery
 - Policy updates
 - Evaluation of Emergency Plan implementation
 - Changing the focus in QAPI

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The slide features a decorative header on the left with a teal hatched square, a yellow square, a teal square, and a white square containing the text 'CHAP'. The main content area is teal with the title 'Site Visit Process' in white.

Site Visit Process

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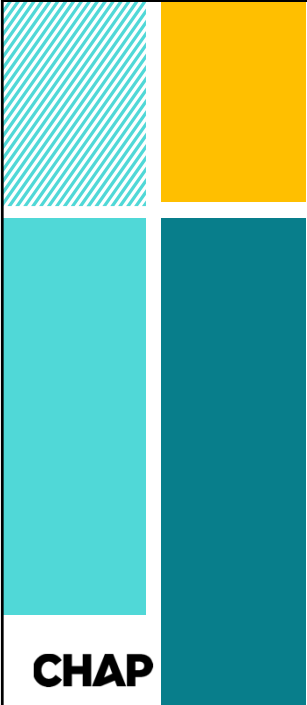


Site Visit Activities

- Clinical Record Review
- Personnel Record Review
- Home Visit Observations
- QAPI Review
- Emergency Preparedness Review
- Policy Review
- Communication

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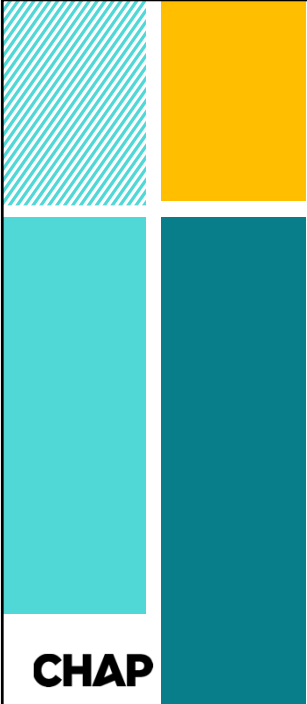


Relieving Anxiety

- Preparation
 - Policies
 - Items in the Document Request List
 - Unduplicated admission number
 - active patient and employee listing
 - Practice with staff
 - Conduct a mock survey
- BREATHE!

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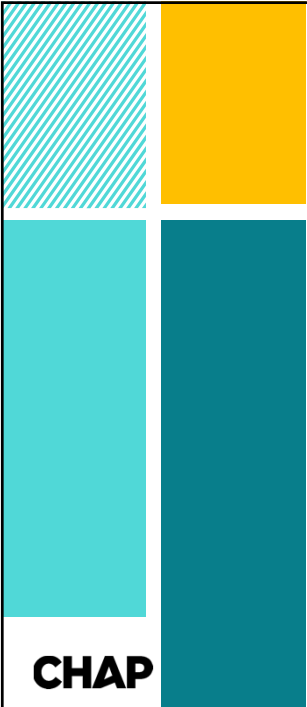


Relieving Anxiety

- Site Visit Plan
 - Designate a point person in preparation
 - Also designate a knowledgeable alternate
 - Consider how to share clinical and personnel records
 - Remember to ensure safe practices for COVID
 - Know the plan for where the site visitor shall work
 - Prepare Staff – any staff could be part of a home visit
 - Offsite information: develop a plan for viewing
 - Know where information is

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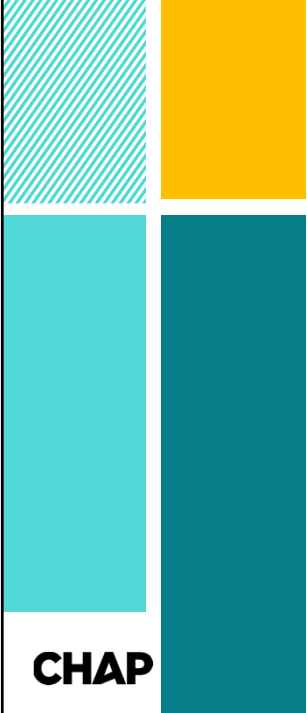


Relieving Anxiety

- Communication
 - Share difficulty in obtaining information
 - Share your anxiety with the site visitor
 - Ask questions!
 - Take notes at each daily wrap up

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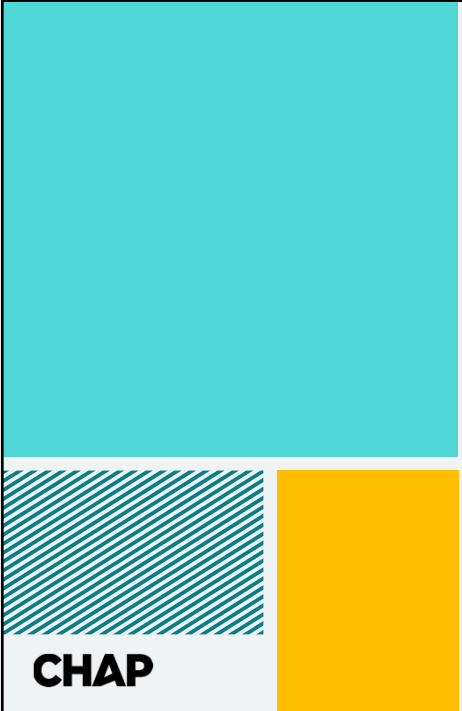


Pandemic Effect on Visit

- Site Visitors
- Home Visits
- Record Reviews
- Communication

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Contact

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Keep template

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