CHAP Education Account:

If you are a current customer and have access to CHAPLinQ for Accreditation, you do not need to create an account. You can use your CHAPLinQ credentials to sign into CHAP Education.

This is the CHAPLinQ Portal:

Click on Education at the bottom of the page to access the education page and login:

Click LOGIN:
Use your CHAPlinQ credentials to LOGIN:
If you do not have a CHAPlinQ or CHAP Education account, you can create one in just two steps:

From the Education page, click LOGIN:

Then click CREATE ACCOUNT:
Fill in all the blanks:

Then Click REGISTER:
Once you click Register, you will get the following message:

![CHAP Registration Confirmation](image)

**NOTE: YOU MUST VERIFY YOUR EMAIL ADDRESS TO COMPLETE THE ACCOUNT SET UP!!!**

The confirmation email will be sent **immediately** but you may find it in your **SPAM** or **TRASH** folder:
This is a SAFE email, please take note that the sender address is @chapinc.org:

Copy the link from the email into a new browser window:
And you are DONE! Your account has been created!

You can click on Sign In To CHAP Education:

Enter your credentials and click Sign In:
To Register for a workshop/product:

Find the product you want to register for and Click REGISTER:

If you want to keep shopping, Click ADD TO CART AND COMPLETE REGISTRATION LATER or to complete the process, Click COMPLETE REGISTRATION NOW:
From your Cart, you will enter your payment info (this is also where you will enter a discount code if you have one):

You can also register another user for a product (NOTE: They must have an existing CHAP Education account). Click ADD A REGISTRATION FOR ANOTHER USER:

Enter their email address and click CHECK IF USER EXISTS:
Then ADD PRODUCT FOR THIS USER:

I now have multiple registrations in my cart for more than one user and can make one payment:

Your cart

<table>
<thead>
<tr>
<th>Product</th>
<th>Registrant</th>
<th>Original price</th>
<th>Final price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospice Operations Certification (San Diego, CA)</td>
<td>Denise S</td>
<td>$2,499</td>
<td>$2,499</td>
</tr>
<tr>
<td>Hospice Operations Certification (San Diego, CA)</td>
<td>Ed</td>
<td>$2,499</td>
<td>$2,499</td>
</tr>
</tbody>
</table>

Total: $4,998 $4,998

Send confirmation emails to notify other users about the products you have purchased for them.

Payment Info

- Payment Method: CREDIT CARD
- First Name: Denise
- Last Name: S
- Email: [Redacted]
- Company: Company